

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**BOARD OF DIRECTORS MEETING**

**DATE:** Monday, November 3, 2008

**PLACE:** Diana Lauterbach Room LAVTA Offices  
1362 Rutan Court, Suite 100, Livermore CA

**TIME:** 3:00 pm

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**AGENDA**

- 1. Call to Order**
- 2. Roll Call of Members**
- 3. Finance Workshop (Oral Presentation)**
- 4. Meeting Open to Public**
  - Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
  - Members of the audience may address the Board of Directors on items on the Agenda at the time the Chair calls for the particular Agenda item.
  - Public comments should not exceed three (3) minutes.
  - Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
  - No action may be taken on matters raised that are not on the Agenda.
  - For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

**5. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows :**

- A. Minutes of the October 13, 2008 meeting of the Board of Directors
- B. Treasurer's Report for the month of September 2008

**Recommendation:** The Administration and Budget Committee recommends approval of the September 2008 Treasurer's Report.

C. Set Board of Director Meeting Dates for 2009

**Recommendation:** Staff recommends setting and adopting the dates for all regularly scheduled meetings of the Board of Directors for the upcoming calendar year 2009.

D. Fiscal Year 2008 Comprehensive Annual Financial Report (CAFR)

**Recommendation:** The Administration and Budget Committee and staff recommend that the Board of Directors accept the final Comprehensive Annual Financial Report and submit it to the Government Finance Officers Association (GFOA) for award.

E. Amendment #2 to LAVTA FY2008 Operating Budget

**Recommendation:** The Administration and Budget Committee recommends that the Board approve Budget Amendment #2.

F. Review of the Livermore Amador Valley Transit Authority (LAVTA) Procurements

**Recommendation:** The Administration and Budget Committee recommends the Board of Directors:

1. Consider but not revise the current Procurement Policy;
2. Adopt Resolution 29-2008: Rescinding Resolution 13-88, adopted October 3, 1988, Consultant Selection Policy;
3. Acknowledge receipt of the listing of procurements between \$50,000 and \$100,000; and
4. Adopt Resolution 28-2008: Ratifying the purchase of six paratransit buses.

G. Amendment Three to Professional Services Agreement Between Livermore Amador Valley Transit Authority and Kimley-Horn and Associates, Inc. for work on the Bus Rapid Transit Implementation Project.

**Recommendation:** Approve Amendment Three to Professional Services Agreement between Livermore Amador Valley Transit Authority and Kimley-Horn and Associates, Inc for up to \$598,684 to complete phase IV.4, final design.

H. Agreements with the Alameda County Congestion Management Agency (CMA) for Transportation Fund for Clean Air (TFCA) Funds

**Recommendation:** The Administration and Budget Committee recommends that the Board approve the attached agreements and authorize the Executive Director to sign them on behalf of the agency.

- I. Approval of the Revised Livermore Amador Valley Transit Authority and Pleasanton Paratransit Service Memorandum of Understanding for Paratransit Services

**Recommendation:** The Administration and Budget Committee recommends that the Board of Directors approve the revised Livermore Amador Valley Transit Authority (LAVTA) and Pleasanton Paratransit Service (PPS) Memorandum of Understanding for paratransit services.

- J. Para-Taxi Program Update

**Recommendation:** Extend the existing reimbursement-based Para-Taxi pilot program with addition of an approved roster of participating taxi companies to all ADA-certified Wheels Dial-A-Ride (DAR) patrons and extend the pilot project to June 30, 2009.

- K. Approval of Changes to Dial-A-Ride Missed Service Policy

**Recommendation:** The Administration and Budget Committee recommends that the Board of Directors adopt Resolution 30-2008, approving the changes to Dial-A-Ride Missed Services policy.

- L. FTA Drug and Alcohol Compliance Program Audit Response

**Recommendation:** The Administrative and Budget Committee recommends the Board approve and direct Staff to submit to the FTA, the response to the Final Audit Report for the FTA Drug and Alcohol Compliance Program.

- M. Resolution of the Board of Directors of the Livermore Amador Valley Transit Authority Establishing a New Policy for Alternative Uses of Authority Transit Vehicles

**Recommendation:** The Administration and Budget Committee recommends the Board of Directors adopt Resolution 27-2008, approving a New Policy for Alternative Uses of Authority Transit Vehicles.

## 6. Report of Activities of the Wheels Accessible Advisory Committee – Oral Presentation

**Recommendation:** This is an informational report.

## 7. Articulated Bus Evaluation

**Recommendation:** At its May 19, 2008 meeting, the Operations, Planning, and Scheduling (OPS) Committee endorsed the evaluation of an articulated bus, utilizing the free-loan offer from AC Transit of a 60-foot VanHool coach. It is recommended that the Board of Directors approve this evaluation, with a demonstration period of six months (approximately Nov 15, 2008 thru May 15, 2009).

**8. ACTIA’s Active Transportation Initiative**

**Recommendation:** Staff recommends that the Board of Directors approve the proposed Resolution 26-2008 supporting ACTIA’s Active Transportation Initiative.

**9. JARC and New Freedom Grant awards and subsequent contract with Caltrans and the resolution authorizing the Executive Director to sign these agreements**

**Recommendation:** Staff recommends that the Board approve the attached agreements and resolution

**10. Matters Initiated by the Board of Directors**

- Items may be placed on the agenda at the request of three members of the Board.

**11. Executive Director’s Report**

**12. Adjournment**

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

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LAVTA Administrative Services Department

Date

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:*

*Executive Director  
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1362 Rutan Court, Suite 100  
Livermore, CA 94551  
Fax: 925.443.1375  
Email: [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*