

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**ADMINISTRATION AND BUDGET COMMITTEE MEETING**

**DATE:** Tuesday, October 28, 2008

**PLACE:** Diana Lauterbach Room LAVTA Offices  
1362 Rutan Court, Suite 100, Livermore

**TIME:** 4:00 p.m.

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**AGENDA**

**1. Call to Order**

**2. Meeting Open to Public**

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

**3. Minutes of the September 23, 2008 Meeting of the Committee**

**Recommendation:** Approval

**4. Fiscal Year 2008 Comprehensive Annual Financial Report (CAFR)**

**Recommendation:** The Administration and Budget Committee and staff recommend that the Board of Directors accept the final Comprehensive Annual Financial Report and submit it to the Government Finance Officers Association (GFOA) for award.

**5. Treasurer's Report for September 2008**

**Recommendation:** Staff recommends submitting the attached September 2008 Treasurer's Report to the Board for approval.

**6. Amendment #2 to LAVTA FY2008 Operating Budget**

**Recommendation:** Staff recommends that the Committee review and forward Budget Amendment #2 to the Board of Directors for approval.

**7. Review of the Livermore Amador Valley Transit Authority (LAVTA) Procurements**

**Recommendation:** Staff recommends the Committee:

1. Consider but not revise the current Procurement Policy;
2. Rescind Resolution 13-88, adopted October 3, 1988, and forward to the Board of Directors a recommendation to rescind the policy;
3. Acknowledge receipt of the listing of procurements between \$50,000 and \$100,000; and
4. Ratify the purchase of six paratransit buses and forward to the Board of Directors a recommendation to approve these actions.

**8. Amendment Three to Professional Services Agreement Between Livermore Amador Valley Transit Authority and Kimley-Horn and Associates, Inc. for work on the Bus Rapid Transit Implementation Project.**

**Recommendation:** Approve Amendment Three to Professional Services Agreement between Livermore Amador Valley Transit Authority and Kimley-Horn and Associates, Inc for up to \$600,000 to complete phase 4.4, final design.

**9. Agreements with the Alameda County Congestion Management Agency (CMA) for Transportation Fund for Clean Air (TFCA) Funds**

**Recommendation:** Staff recommends that the Board approve the attached agreements and authorize the Executive Director to sign them on behalf of the agency.

**10. Approval of the Revised Livermore Amador Valley Transit Authority and Pleasanton Paratransit Service Memorandum of Understanding for Paratransit Services**

**Recommendation:** It is requested that the Administration and Budget Committee approve the revised Livermore Amador Valley Transit Authority (LAVTA) and Pleasanton Paratransit Service (PPS) Memorandum of Understanding for paratransit services and forward this recommendation to the LAVTA Board of Directors for consideration at its November 3, 2008 meeting.

**11. Para-Taxi Program Update**

**Recommendation:** Forward to the LAVTA Board a recommendation to extend the existing reimbursement-based Para-Taxi pilot program with addition of an approved roster of participating taxi companies to all ADA-certified Wheels Dial-A-Ride (DAR) patrons and extend the pilot project to June 30, 2009.

**12. Approval of Changes to Dial-A-Ride Missed Service Policy**

**Recommendation:** It is requested that the LAVTA Administration and Budget Committee approve the changes to Dial-A-Ride Missed Services policy and forward this recommendation to the LAVTA Board of Directors for consideration at its November 3, 2008 meeting.

**13. FTA Drug and Alcohol Compliance Program Audit Response**

**Recommendation:** Staff recommends the Administrative and Budget Committee review and forward to the Board for approval to submit the response to the Final Audit Report for the FTA Drug and Alcohol Compliance Program.

**14. Resolution of the Board of Directors of the Livermore Amador Valley Transit Authority Establishing a New Policy for Alternative Uses of Authority Transit Vehicles**

**Recommendation:** Staff recommends the Administration and Budget Committee review and forward to the Board of Directors a recommendation to approve the Resolution Establishing a New Policy for Alternative Uses of Authority Transit Vehicles

**15. Matters Initiated by Committee Members**

**16. Set date for Next Meeting**

**17. Adjournment**

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

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*Administrative Services Department*

*Date*

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:*

*Executive Director  
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1362 Rutan Court, Suite 100  
Livermore, CA 94551  
Fax: 925.443.1375  
Email : [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*